

**PUBLIC MEETING NOTICE**  
**HOUSING AUTHORITY OF THE CITY OF PASSAIC**



PLEASE BE ADVISED THAT THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PASSAIC WILL HOLD ITS REGULAR MEETING AT THE COMMUNITY CENTER, 14-34 EAST MONROE STREET, PASSAIC, NEW JERSEY ON SEPTEMBER 14, 2016 AT 6:00 P.M. FORMAL ACTION WILL BE TAKEN AT THE MEETING. THE AGENDA, AS IT IS PRESENTLY KNOWN, IS AS FOLLOWS:

**A G E N D A**

ITEM A: READING OF THE OPEN MEETINGS ACT

ITEM B: INVOCATION AND PLEDGE OF ALLEGIANCE

ITEM C: ROLL CALL

ITEM D: APPROVAL OF MINUTES OF THE JULY 20, 2016 BOARD OF COMMISSIONERS' MEETING

APPROVAL OF MINUTES OF THE AUGUST 18 SPECIAL BOARD OF COMMISSIONERS' MEETING

ITEM E: RESOLUTIONS:

THE FOLLOWING ITEMS WILL BE CONSIDERED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PASSAIC AS CONSENT AGENDA ITEMS. ANY MEMBER OF THE BOARD MAY REQUEST THAT ANY ITEM BE REMOVED FROM THE CONSENT AGENDA AND BE CONSIDERED SEPARATELY. ALL REMAINING ITEMS WILL BE CONSIDERED TOGETHER.

2016-51 RESOLUTION APPROVING ACCOUNTS PAYABLE FOR THE PERIOD OF JULY 20, 2016 THROUGH SEPTEMBER 8, 2016

2016-52 RESOLUTION APPROVING OFFICIAL TRAVEL TO AND FROM SARATOGA SPRINGS, NEW YORK BY BOOKKEEPER WANDA ESTEVEZ AND DIRECTOR OF FINANCE AND OPERATIONS VINCENT WYNTER FOR THE PURPOSE OF ATTENDING A WORKSHOP TITLED "ADVANCED PHA BUDGETING, ACCOUNTING & FINANCIAL REPORTING"

2016-53 RESOLUTION APPROVING OFICIAL TRAVEL TO AND FROM LYNDBURST, NEW JERSEY BY ACCOUNTING ASSISTANT JOHN DE LA

CRUZ FOR THE PURPOSE OF ATTENDING A COURSE TITLES “NUTS & BOLTS OF FINANCIAL ACCOUNTING, BUDGETING, AND REPORTING”

- 2016-54 RESOLUTION APPROVING OFFICIAL TRAVEL TO AND FROM EDISON, NJ BY HCVP DEPUTY DIRECTOR PAMELA MITCHELL FOR THE PURPOSE OF ATTENDING A SEMINAR TITLED “CRITICISM & DISCIPLINE –SKILLS FOR MANAGERS AND SUPERVISORS”.
- 2016-55 RESOLUTION TO DESIGNATE JEFFREY GORLEY AS THE AFFIRMATIVE ACTION OFFICER OF THE HOUSING AUTHORITY OF THE CITY OF PASSAIC
- 2016-56 RESOLUTION AUTHORIZING A COOPERATIVE PRICING SYSTEM AGREEMENT BETWEEN THE HOUSING AUTHORITY OF THE CITY OF PASSAIC AND THE COUNTY OF BERGEN, NEW JERSEY
- 2016-57 RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO DECOTIIS, FITZPATRICK & COLE, LLP FOR SPECIAL LEGAL SERVICES – LAND USE LAW AT AN HOURLY RATE OF ONE HUNDRED AND NINETY FIVE DOLLARS (\$195) PER HOUR.
- 2016-58 RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO STANDARD ELEVATOR CORPORATION FOR ELEVATOR SERVICE AND MAINTENANCE AT NJ13-001 ALFRED SPEER VILLAGE AND THE HECHT AND MURPHY APARTMENTS FOR A TWO (2) YEAR PERIOD IN AN AGGREGATE AMOUNT NOT TO EXCEED ONE HUNDRED FORTY NINE THOUSAND EIGHT HUNDRED THIRTY TWO DOLLARS (\$149,832)
- 2016-59 RESOLUTION AUTHORIZING AWARD OF A TWO (2) YEAR CONTRACT FOR LIHTC ACCOUNTING & COMPLIANCE SERVICES TO WILLIAM KATCHEN OF 596 ANDERSON AVE, CLIFFSIDE PARK, NJ AT AN HOURLY RATE OF \$175 FOR A TOTAL AMOUNT NOT TO EXCEED \$50,000.
- 2016-60 A RESOLUTION AUTHORIZING A CONTRACT WITH THE BOYS AND GIRLS CLUBS OF PATERSON AND PASSAIC FOR THE ADMINISTRATION OF AN AFTER SCHOOL PROGRAM FOR RESIDENTS RESIDING AT CHESTNUT GARDENS AND VREELAND VILLAGE
- 2016-61 RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO FM GENERATOR INC. FOR GENERATOR MAINTENANCE SERVICES AT ALL AUTHORITY SITES ON AN AS NEEDED BASIS FOR TWO (2) YEARS IN AMOUNT NOT TO EXCEED TWENTY TWO THOUSAND FOUR HUNDRED DOLLARS (\$22,400.00).

- 2016-62 RESOLUTION AUTHORIZING THE HIRE OF A RECEPTIONIST AT THE HOUSING AUTHORITY ADMINISTRATIVE OFFICE
- 2016-63 RESOLUTION AUTHORIZING THE HIRE OF A CLERICAL ASSISTANT AT ALFRED SPEER VILLAGE
- 2016-64 RESOLUTION AUTHORIZING PERSONNEL ACTION
- 2016-65 RESOLUTION REVISING THE PERSONNEL POLICIES AND PROCEDURES MANUAL AND THE EMPLOYEE HANDBOOK
- 2016-66 RESOLUTION CERTIFYING THAT PURSUANT TO N.J.S.A.40A:5A-17 EACH COMMISSIONER HAS PERSONALLY REVIEWED THE ANNUAL INDEPENDENT FINANCIAL AND COMPLIANCE AUDIT OF AUTHORITY PROGRAMS FOR THE PERIOD JANUARY 1, 2015 THROUGH DECEMBER 31, 2015
- ITEM F: SPECIAL PRESENTATION BY LIFE STATION  
-EMERGENCY CALL SYSTEM FOR ALL HACP SENIOR SITES
- ITEM G: REMARKS BY CITIZENS:

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) The Housing Authority of the City of Passaic opens every public meeting for comments of the public. Each person choosing to speak at the meetings will be limited to five minutes, to speak on any subject, on or off the agenda. All speakers must state their name and address for the record.

However, in accordance with N.J.S.A. 10:4-12 “nothing in this Act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation at any meeting ....”

Therefore, please be advised that the Housing Authority of the City of Passaic will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak in any offensive language. The person who makes these statements will relinquish their allotted five minutes for public discussion. Any person who persists in speaking out of turn, or interrupts the peace and order of the meeting will be escorted off the premises.

- ITEM H: CORRESPONDENCE

- ITEM I: COMMITTEE REPORTS
- ITEM J: RESIDENT COUNCIL REPORTS
- ITEM K: EXECUTIVE DIRECTOR'S REPORT
- ITEM L: TREASURER'S REPORT
- ITEM M: DIRECTOR OF FINANCE REPORT
  - VINCENT WYNTER
- ITEM N: DIRECTOR HOUSING CHOICE VOUCHER PROGRAM'S REPORT
  - JOANNA LARA
- ITEM O: DIRECTOR OF RESIDENT SERVICES' REPORT
  - GLENNY CANDELARIA
- ITEM P: SECURITY DIRECTOR'S REPORT
  - JEFFREY GORLEY
- ITEM Q: OLD BUSINESS
- ITEM R: NEW BUSINESS
- ITEM S: ADJOURNMENT