

## **REQUEST FOR PROPOSAL**

**For**

### **HOUSING QUALITY STANDARDS (HQS) SUPERVISORY INSPECTION SERVICES**

The Housing Authority of the City of Passaic seeks Proposals for Housing Quality Standard Supervisory Inspection Services for its Section 8 Housing Choice Voucher Assistance program.

The Housing Authority of the City of Passaic, New Jersey is seeking proposals from qualified contract inspectors to conduct Housing Quality Standards (HQS) Supervisory Inspections on an as needed basis for our Section 8 Housing Choice Voucher Program. Respondents must have the ability and knowledge to conduct the initial and annual inspections at all applicable units, including all independently owned homes and condo/townhouses, using HUD's Quality Standards, which would include scheduling, conducting inspections, deficiency letters, inspection forms/reports, rent reasonableness forms and follow-up inspections as needed.

The RFP documents may be obtained at the Housing Authority Administrative Office located at 52 Aspen Place, Passaic, New Jersey or by downloading the documents from the website [www.passaichousing.org](http://www.passaichousing.org) Click on the Procurement Tab.

**All proposals must be submitted with an original and two (2) copies on or before 11:00 am on Friday, July 10, 2020.**

Date: June 22, 2020

Pamela Mitchell  
Executive Director