

REQUEST FOR PROPOSAL

The Housing Authority of the City of Passaic (hereafter called the Authority) request that qualified individuals/agents/firms submit sealed proposals for the following:

**Professional Risk Management Services for a period of Two (2) Years
Proposals due on or before 10:00 am Friday, December 4, 2020**

Interested parties should visit the Housing Authority website at www.passaichousing.org/procurement or call 973-365-6330.

Proposals are due in an original and two copies at the Authority's offices, 52 Aspen Place, Passaic, New Jersey 07055, Attention: Pamela Mitchell on or before 10:00 am Friday, December 4, 2020. **NO LATE PROPOSALS WILL BE ACCEPTED.** All proposals must be enclosed in a properly sealed envelope marked with the words: "RFP – Risk Management Services".

The Housing Authority reserves the right to reject any and all proposals received for these services and to waive any informality. It also reserves the right to terminate the contract, for convenience, at any time during the term of the contract. No proposal may be withdrawn for a period of sixty (60) days without written consent of the Authority.

This solicitation is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process.

Date: November 4, 2020

**By: Pamela Mitchell
Executive Director**

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